

ESSENTIAL INFORMATION FOR DELEGATES TO THE TOP EXECUTIVES LEADERSHIP PROGRAMME AT UNIVERSITY OF STELLENBOSCH BUSINESS SCHOOL, CAPE TOWN, SOUTH AFRICA, 14-18 JULY, 2008.

1.0 Introduction:

- This programme is organized in collaboration with University of Stellenbosch Business School, Cape Town and is the 2nd in the series, which started in May, 2007. The programme has continued to attract participation from executives in both Private and Public sector organizations in Nigeria and has become the leading event of its type in Nigeria today.
- Delegates are advised to procure adequate warm clothing as soon as they arrive in Cape town as the weather at this time of the year in South Africa is quite cold.

2.0 Duration of Programme: 14 -18 July, 2008

3.0 Lecture Schedule: Lectures begin at 9.00am and end at 5.00pm. There is a lunch break between 1.00pm - 2.00pm and a tea break at 4.00pm

4.0 Venue: University of Stellenbosch Business School Bellville 7535, Cape Town, South Africa

5.0 Date of Arrival in Cape Town: Sunday, 13 July, 2008

6.0 Travel and Arrival:

It is advised that delegates book their flights to arrive at Cape Town Airport. Those wishing to stop over in Johannesburg will take the domestic flight to Cape Town which lasts for two hours. Taxis are available from the Airport to Bellville - a journey of about 25 minutes. Please contact the reception desk on arrival.

7.0 Contact Persons for Information:

- University of Stellenbosch Business School (Reception): +27(0)219184111
- Uchendu Agbarakwe: 08033255083
- Lucy Ukoko: 01-2705367, 08028335525
- Vera Ugochukwu: 08057471484

8.0 Banking Services in Cape Town:

Delegates are advised to change their money to Rand at the Airport. There are no banks within the USB premises. The nearest Commercial Bank to the School is about 2 km away.

9.0 Feeding:

- Participants will be provided with breakfast and lunch during lectures from 14 - 18 July, 2008.
- Participants will buy dinner for themselves in the evenings from the restaurant in the School premises.

10.0 Conduct during lectures:

- Participants are advised to take very seriously all exercises given during the lectures.
- Award of course certificate is dependent on the delegate participating fully in the lectures and completing and submitting all course forms.

11.0 Accommodation:

Delegates will pay for accommodation on arrival at the current rate in the School. You are not allowed to bring relations to sleep with you in the rooms.

12.0 Health Care:

Delegates are advised to take malaria tablets with them as a precaution. Some delegates have been known to suffer from malaria after arriving South Africa from Nigeria.