

Vision

To Be The Source and Symbol of Management Excellence

Mission

NIM shall remain the prime driver of management standards and values, in all ramification, and a veritable change agent in strategic transformation, delivering;

About The Institute

The Nigerian Institute of Management (Chartered) has repositioned itself as a veritable change agent in strategic transformation, significantly expanding the reach of its activities across Nigeria and overseas in the drive to promote management standards and values, distinctive individual discipline and universal management best practices. This the Institute has done over the years through its high impact seminars, conferences, open courses and diploma programmes.

Today, the Institute has over 100,000 individual members and 350 corporate members making it the largest multi-discipline, trans-sector, professional body in Nigeria. The new NIM which evolved as a result of the conferment of Charter status on the Institute in June 2003 by Act 14 of the National Assembly, is empowered by law to regulate and control the management profession in all its aspects and ramifications. This mandate requires all persons who wish to be admitted into the management profession, to take and pass the membership qualifying examination approved by the Council of the Institute. Furthermore, all those who wish to be practitioners of the management profession must be registered and licensed by the Institute.

As the leading organisation for managers, the Institute thoroughly understands the issues faced by organisations in their efforts to improve performance, and is well placed to provide management development solutions that have impact on productivity and organizational growth.

This brochure provides information on the Institute's open courses scheduled to run during 2010. To complement these courses, other unscheduled programmes will be run during the year. Notification for these programmes will be made through appropriate media as they come up.

In addition to the courses presented in this handbook, the Institute conducts tailor-made in-plant and special programmes, courses as well as a wide range of consultancy services to organizations to assist them achieve set goals and objectives.

Registration is by writing, e-mail or telephone to the Registrar/CE indicating the names(s) of your nominee(s) and the course(s) of interest, at least five working days before the programme.

Payment is by Bank Draft payable to NIM or paying cash into NIM account No.20101091404110 in Guaranty Trust Bank Plc

The advertised course fees cover lectures, course materials, lunch and tea break.

Registration And Payment

LATE REGISTRATION

Please note that, registration not made at least three (3) working days to the commencement of the programme, may not be guaranteed a place in the course, especially if the would-be participant or his/her organization did not contact us earlier to indicate their interest in the course.

For further information, please contact:

1. Moji Olukoga: 08023636495 E-mail: moji@managementnigeria.org.
 2. Bimpe Onifade: 08056631611 E-mail: onifade@managementnigeria.org
 3. Lucy Ukokoh: 08028335525 E-mail: lucyukoko@managementnigeria.org
- E-mail: training@managementnigeria.org.

CANCELLATION

Cancellation notice received within three days before the commencement of the programme will be refunded in full. No refunds will be made after this period.

DISCOUNTS

- Confirmed Booking:**
10% is applicable to nomination of at least three participants whose participation is confirmed by payment of the course fee a week ahead of the scheduled programme.
- Quantity Discount:**
Nominations of five or more participants will attract 15% discount while less than five will attract 5% discount. There will be no discount for nomination of just one person.
- Special Discount:**
Organisations wishing to run any of our scheduled courses as in-house programmes for up to fifteen members of their staff will receive 30% discount on the advertised fee. The company will provide feeding and lecture hall for the participants.

Please note that the discounts indicated are mutually exclusive, and are not deductible at source.



Venue Of Courses

Lagos

Nigerian Institute of Management,(Chartered),
Management House, Plot 22, Idowu Taylor Street,
Victoria Island, P.O. Box 2557, Lagos, Nigeria.
Tel: 01- 2705367, 2704045, 08023544007
08023636495 08057471484
Fax: 01- 2701418
E-mail: training@managementnigeria.org
Website: www.managementnigeria.org

Abuja

Nigerian Institute of Management,
Abuja Area Office,
No. 4, Kaltungo Street,
Off Egbedi Close,
Off Ladoke Akintola Boulevard,
Garki 2, (Near Treasury House), Abuja.
Tel: 09-6706604, 08073989673 08086034662.
E-mail: nimabuja@managementnigeria.org

Port Harcourt

Nigerian Institute of Management,
NIM Management Centre,
9, Aba Road,
Port Harcourt, Rivers State.
Tel: 084-578569
Tel: 084-578569, 08055464138, 08038920334.
E-mail: nimph@managementnigeria.org

Enugu

Nigerian Institute of Management,
NIM Management Centre,
6, Ukeje Street, Upper New Haven,
Enugu.
Tel: 08033027741
E-mail: nimenugu@managementnigeria.org

Ibadan

NIM Management Centre,
Premium House,
Jericho (Opp. Heinemann Book Publishers),
Ibadan, Oyo State.
Tel: 08023501284, 02- 7515482
E-mail: nimibadan@managementnigeria.org

Benin

NIM Management Centre,
7, Tony Anenih Avenue,
Off Boundary Road, GRA,
Benin City, Edo State.
Tel: 052- 464072, 08023374001.
E-mail: nimbenin@managementnigeria.org

Kano

NIM Management Centre,
79, Club Road, (Near Customs Area Office)
Bompai, Kano,
Kano State.
Tel: 08036415577, 064 - 959262
E-mail: nimkano@managementnigeria.org

Gombe

NIM Management Centre,
13, Sharu Road, Opp. Connoil Filling Station
New GRA, Gombe.
Tel: 08033533868

Markurdi:

NIM Management Centre,
28, Iyoreha Ayu Road,
Wurukum, Markurdi,
P. O. Box 1077 Markurdi,
Benue State.
Tel: 08033533868
E-mail: nimmurdi@managementnigeria.org



OPERATIONS MANAGEMENT COURSES

OPERATIONS MANAGEMENT COURSES

RISK MANAGEMENT IN ORGANISATIONS

Risk Management is the process of identifying and assessing risk, and taking well thought out steps to reduce their probable negative consequences.

This programme will examine critically how to achieve this objective economically.

Content

- Overview of Risk Management
- Risk assessment methodology
- Risk mitigation process & ERM Evolution
- Developing a risk Management Plan
- E-Business and the associated risk
- Taxonomy-based and Risk charting methodologies
- Diagnosis and treatments of Risk
- The Economics of Risk Management

Who Should Attend

Risk Managers, General Managers, Senior Security Officers, Facilities, Administrative, Maintenance and Operations managers, Officers in the public and private sectors who ensure implementation of Risk management systems.

DATE/VENUE:

LAGOS	KANO	BENIN	IBADAN	ABUJA	ENUGU	P/H
Mar. 22-26	Mar. 8-12	Mar. 22-26	Apr. 26-30	Apr. 12-16	June 14-18	Oct. 4-8
Aug. 9-13						

DURATION: - 5 Days
FEE: Members - 85,000.00
 Non Members - 90,000.00



BUSINESS COMPETITIVE INTELLIGENCE

Business competitive intelligence (BCI) is a broad category of applications and technologies for gathering, storing and analyzing data to help managers make better business decisions. In today's economy, intelligent and informed decisions have to be made on a continuous basis. It is therefore pivotal to take every step to obtain helpful information about competitors' intentions and strategies.

In business, you must have a healthy knowledge of your industry competitors. How to obtain these information and make useful capital out of them is what this course will address.

Content

- Overview of Competitive Business Intelligence
- E-Business Intelligence
- Enterprise Business Information matrix
- BI Applications
- Integrated Marketing Plan
- Business IT Strategic Alignment
- Enterprise Resource Planning

Who Should Attend

Business Executives, CEO's, Marketing Directors, Senior Managers and Business Development Executives.

DATE/VENUE:

LAGOS	IBADAN	GOMBE	ABUJA	BENUUE	P/H
Mar. 29 - Apr. 2	Aug. 16 - 20	Apr. 12 - 16	Aug. 30 - Sept. 3	June 7 - 11	Aug. 9 - 13
Aug. 16 - 20					
Nov. 15 - 19					

DURATION: - 5 Days
FEE: Members - 95,000.00
 Non Members - 100,000.00

OPERATIONS MANAGEMENT COURSES

SIX SIGMA AS A COMPETITIVE TOOL

Originally, six-sigma was developed as a set of practices designed to improve manufacturing processes and eliminate defects, but its application has been subsequently extended to other types of business processes. In six sigma, a defect is defined as anything that could lead to Customer dissatisfaction.

The methodological details of six sigma were formulated by Bill Smith at Motorola in 1986.

In the course, the participants will learn how to function in a six sigma team, lead and execute process level improvement projects.

Content

- Application of Six Sigma tools and discipline to projects
- Development of process maps
- Key Lean Six Sigma Tools I and II
- Six sigma DMAIC method of solving problems
- Critical success factors for six sigma
- Six sigma project consideration, selection and identification
- Quality Management

Who Should Attend

Production Managers, Supervisors, Line Managers
Production, Manufacturing and Cost Engineers.

DATE/VENUE:	LAGOS	KANO	BENIN	IBADAN	GOMBE	ABUJA	BENUE	P/H
	Apr. 5 - 9	May. 10 - 14	May. 17 - 21	Nov. 29 - Dec. 3	May 31 - June 4	Apr. 26 - 30	May 10 - 14	Nov. 22 - 26
	Aug. 30 - Sept. 3							

DURATION: - 5 Days
FEE: Members - 85,000.00
Non Members - 90,000.00



MANAGING INVENTORY USING ICT FOR ACCURACY

In the face of current economic meltdown, excess inventory or inaccurate data create significant financial burn-out on your business. This course will offer practical approach for improving inventory accuracy using ICT tools to eliminate physical Inventory that is susceptible to error. The programme will examine current techniques of installing bar coding systems to reduce fraud associated with liquid stock, such as diesel, fuel and gas. Participants will be equipped with ICT knowledge required to install and manage effective stock cycle that will lead to increased productivity, improved bottom-line; reduced year-end inventory, write-off etc.

Content

- Inventory management tools
- Cycle counting method
- Installation of bar coding system
- Monitoring liquid stock techniques
- Supply chain indices
- Managing cycle counting and the JIT
- Stock reconciliation using ICT

Who Should Attend

Production Managers, Admin Managers, Line Managers and Cost Engineers.

DATE/VENUE:	LAGOS	P/H	KANO	IBADAN	GOMBE	BENUE	BENIN	ABUJA
	Apr. 12 - 16	May 10 - 14	May 1 - 5	May 17 - 21	July 12 - 16	Aug. 2 - 6	Aug. 2 - 6	Sept. 13 - 17
	Sept. 6 - 10							

DURATION: - 5 Days
FEE: Members - 85,000.00
Non Members - 90,000.00

OPERATIONS MANAGEMENT COURSES

ACHIEVING COMPETITIVE ADVANTAGE THROUGH PUBLIC RELATIONS

This is a key programme for public relations officers and corporate affairs officers in Organisations to understand how to use the media for competitive advantage. It will also enable participants to identify how they can raise their organisation's profile and bottom line through positive press coverage.

Content

- Spotting valuable publicity opportunities
- Sourcing good stories for your organization
- Preparing news releases that create advantage
- Forging effective working relations with the media
- Improving your organization's profit margin using strategic PR tools.
- Leveraging on your organization's media profile.
- Public Relations as a Competitive Tool

Who Should Attend

Senior Public Relations and Public Affairs Officers, Business Development Executives, Human Resources, Corporate Affairs and Administrative Managers.

DATE/VENUE:	LAGOS	ABUJA	P/H	BENIN	BENUE	GOMBE	IBADAN	KANO
	Apr. 19 - 23	May 10 - 14	Aug. 30 - Sept. 3	Apr. 19 - 23	Oct. 4 - 8	Aug. 16 - 20	Sept. 6 - 10	Apr. 12- 16
	Sept. 13 - 17			ENUGU Mar. 22 - 26				

DURATION: - 5 Days
FEE: Members - 85,000.00
 Non Members - 90,000.00



OPERATIONS MANAGEMENT EXCELLENCE

Managers saddled with production and operations responsibility are faced with serious challenges. Maintaining customer satisfaction through operational effectiveness and efficiency on a day-to-day basis is a daunting challenge. It is against this backdrop that this programme is designed to enhance the operational capability of managers.

Content

- Managing Service and Production Process
- Decision Making and Operations Analysis
- Production Management and services
- Statistical and Financial Modeling in operations
- Forecasting and Inventory Management
- Measuring Operational Performance
- Distribution, Logistics and Facility Management

Who Should Attend

Senior Officers in Manufacturing, Service, Courier, Oil services Institutions having responsibility for managing production/service operations.

DATE/VENUE:	LAGOS	ABUJA	P/H	KANO	GOMBE	IBADAN	BENIN	MAKURDI
	May 3- 7	Sept. 20 - 24	Dec. 13 - 17	June 7 - 11	Sept. 13 - 17	Dec. 13 - 17	June 7 - 11	July 5 - 9
	Oct. 4 - 8		ENUGU May. 10 - 14					

DURATION: - 5 Days
FEE: Members - 85,000.00
 Non Members - 90,000.00

OPERATIONS MANAGEMENT COURSES

SKILLS IMPROVEMENT PROGRAMME FOR FRONTLINE MANAGERS AND SUPERVISORS

Frontline Managers and Supervisors play a vital role in the achievement of organizational goals. They plan, organize and supervise work and make effective use of available resources to achieve set goals. To perform their work effectively, they need appropriate management skills to improve their performance.

This programme is therefore designed to enable participants acquire good supervisory skills, develop team approach and positive attitudes to work.

Content

- The Role and Place of the Frontline Managers / Supervisors.
- Developing Management Competence and Skills
- Communication for Organizational Development
- Motivational Strategies
- Disciplinary Procedures
- Performance Management
- How to Build Effective Work Teams
- TQM for Competitive Advantage
- Computer Application
- Managing Time, Stress and Job Tension

Who Should Attend

Supervisors, Team leaders and Section Heads in Public and Private Sector organizations.

DATE/VENUE:	LAGOS	ABUJA	P/H	KANO	BENIN	GOMBE	BENUE	IBADAN
	May. 10 - 14	May. 24 - 28	May. 31 - June 4	July 12 - 16	July 19 - 23	Oct. 11 - 15	Aug. 23 - 27	June 7 - 11
	Oct. 11 - 15		ENUGU Oct. 11 - 15					

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00



INDUSTRIAL SAFETY MANAGEMENT

In an environment that is eminently characterized by insecurity of lives and property, the twin issues of safety and security present management in all organizations with serious problems. Employers, as well as employees, have a responsibility to participate actively in ensuring that an effective system is in place to protect the organization's property and staff.

Participants in this programme will by the end of the Course be able to develop and implement proactive strategies for improving safety in the workplace.

Content

- Today's Business Environment and Challenges of Insecurity at the Workplace
- Risk identification, Assessment and Control
- Industrial Fire Prevention and Control
- Accident Investigation and Reporting
- Legal and Insurance Perspectives for Safety at Work
- Developing Operational Competence of Security Personnel
- Information Protection Techniques

Who Should Attend

Security Managers, Safety Officers, Admin Managers, Maintenance Managers and all those who have responsibility for safety in workplace.

DATE/VENUE:	LAGOS	ABUJA	KANO	IBADAN	GOMBE	BENIN	BENUE	P/H
	May 17 - 21	Oct. 11 - 15	Aug. 16 - 20	Nov. 15 - 19	Nov. 15 - 19	Aug. 23 - 27	Oct. 4 - 8	Sept. 20 - 24
	Oct. 11 - 15							

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00

OPERATIONS MANAGEMENT COURSES

OPERATIONS MANAGEMENT COURSE FOR ADMINISTRATIVE OFFICERS

The strategic role of Operations Management for organizational effectiveness cannot be over emphasized. This course is designed to enlighten administrative officers and managers and make them have an appreciation of how this process can assist them perform efficiently and optimally.

Content

- Operations Management Overview
- Challenges of Operations Management
- Purchasing and Supply Chain Management
- Maintenance and Facility Management
- Health/Safety and Environmental Management
- Customer Service for Administrative effectiveness
- Legal and Insurance Issues in Administrative Management
- ICT tools for Administrative Efficiency

Who Should Attend

Personnel, HR and Administrative Managers, Accounts and Finance Managers and other Managers with Administrative responsibilities.

DATE/VENUE:	LAGOS	ABUJA	BENIN	MAKURDI	KANO	ENUGU
	May. 24 - 28	June 7 - 11	Sept. 20 - 24	Nov. 8 - 12	Sept. 13 - 17	Dec. 6 - 10
	Oct. 18 - 22					

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00



QUALITY MANAGEMENT BEST PRACTICES

Many organizations have recognized that the achievement and maintenance of acceptable quality level is one of the panaceas for achieving customer satisfaction and delight. Therefore, sound quality management is a key driver for attaining business success and sustainability.

Content

- Quality Management Overview
- Process Design and Improvement
- Preparation of Operating Manual and Instructions
- Setting and Review of Performance Standards
- Quality Certification Process
- Issues in Business Benchmarking
- Process for Achieving Competitive Advantage

Who Should Attend

All managers and executives that have responsibility for achieving and maintaining acceptable product and service quality, efficiency and effectiveness in their organizations.

DATE/VENUE:	LAGOS	ABUJA	KANO	BENIN	GOMBE	IBADAN	P/H
	June 14 - 18	June 28 - July 2	Nov. 8 - 12	Nov. 15 - 19	Sept. 20 - 24	Oct. 18 - 22	June 14 - 18
	Nov. 8 - 12						

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00

OPERATIONS MANAGEMENT COURSES

LOGISTICS AND SUPPLY CHAIN MANAGEMENT

Logistics and Supply Chain as one of the core functions of Management helps to add value to a business. Therefore, its effective and efficient management is very desirable in order to achieve and sustain organizational competitiveness.

Content

- Supply Chain Management Overview
- Suppliers and Providers Management
- Tendering and bidding management
- Issues and Important Clauses in Procurement Agreement
- Procurement Costs and Budgeting
- Lean Manufacturing and JIT concept
- Relationship Management
- Post Award Management

Who Should Attend

Managers who have responsibilities and play key roles in the value Chain i.e. from product or service conceptualization till the point it reaches the final consumers and end users.

DATE/VENUE:	LAGOS	ABUJA	KANO	P/H	BENIN	MAKUDI
	June 21 - 25	Nov. 8 - 12	Nov. 29 - Dec. 3	Sept. 13 - 17	Aug. 16 - 20	Dec. 6 - 10
	Nov. 15 - 19			ENUGU Apr. 5 - 9		

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00



MATERIALS AND INVENTORY MANAGEMENT

Materials and inventories often constitute over fifty percent of the total costs of running an organization. Thus, the success met in managing them affects corporate performance and prosperity. This course will examine all avenues for achieving success in this area of management.

Content

- Inventory Management Overview
- Materials Requirement Planning and Demand Forecasting
- Establishment of Inventory Control Levels
- Management of Outsourcings and Services
- Measurement and Improvement of Inventory Turnover Ratios
- Material Costs and Budgeting
- ICT tools for Inventory Management in large and complex organisations

Who Should Attend

Managers who have responsibility for the efficient and effective management, purchasing, and control of inventory and stock.

DATE/VENUE:	LAGOS	ABUJA	P/H	IBADAN	GOMBE	BENIN	KANO
	July 5 - 9	July 5 - 9	July 12 - 16	Nov. 15 - 19	Oct. 18 - 22	Mar. 29 - Apr. 2	Mar. 22 - 26
	Nov. 29 - Dec. 3		ENUGU July 5 - 9				

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00

OPERATIONS MANAGEMENT COURSES

PROJECT MANAGEMENT BEST PRACTICE

Projects are among the effective ways for expanding organisation's business and operations. Therefore, its sound conceptualization, design and management are among the panaceas for rapid organizational growth and effectiveness.

Content

- Project Management Overview
- Project Conceptualization, Design and Architecture
- Project Costs, Budgeting and appraisal
- Process Mapping and Planning
- Project Control and Monitoring and Evaluation
- Risk Management in Projects
- Project Completion and Exit Management
- CPA and PERT in Project Management

Who Should Attend

Project Managers and Engineers, Construction Managers, R & D Managers, Consultants and Consulting Engineers and other Executives who manage projects.

DATE/VENUE:	LAGOS	ABUJA	P/H	BENIN	IBADAN	GOMBE	MAKURDI
	July 12- 16	July 19 - 23	Nov. 1 - 5	Apr. 26 - 30	Nov. 1 - 5	May 17 - 21	June 14 - 18
	Dec. 6 - 10			ENUGU			

DURATION: - 5 Days
FEE: Members - 85,000.00
 Non Members - 90,000.00



WORLD CLASS CUSTOMER SERVICE DELIVERY

The need to achieve competitive advantage and ensure value for money has brought to the fore compelling challenges to improve on service delivery for overall Customer satisfaction and delight. This course will explore all emerging trend of thought and practice in achieving world class customer service.

Content

- Customer Service in a competitive environment
- Relating Corporate Mission and Values to Service delivery
- Customer Service Metrics: Setting Service Delivery Standards
- Service delivery Benchmarking Process
- Customer Relations Management
- Effective Communication
- Handling difficult customers

Who Should Attend

Senior and Middle level managers who have the responsibility to manage and make a success of their organisation's customer service delivery strategy.

DATE/VENUE:	LAGOS	ABUJA	IBADAN	GOMBE	ENUGU	P/H
	July 19 - 23	Nov. 15 - 19	Nov. 22 - 26	Dec. 13 - 17	Nov. 8 - 12	Apr. 26 - 30
	Dec. 13 - 17					

DURATION: - 5 Days
FEE: Members - 85,000.00
 Non Members - 90,000.00

OPERATIONS MANAGEMENT COURSES

HEALTH, SAFETY AND ENVIRONMENTAL MANAGEMENT

Health, Safety and Environmental Management has economic, legal and social implications for all businesses. The attainment of an acceptable standard in this regard is operationally and statutorily essential for efficient and effective organizational performance.

Content

- Overview of Safety, Health and Environmental Management
- Safety, Health and Environmental Legislations
- Risk Assessment and Control
- Safety Management Systems and Processes
- Measuring and Improving Safety and Environmental Performance
- Insurance Issues in Health, Safety and Environmental Management
- Safety, Health and Environmental Reporting

Who Should Attend

Operational and Administrative Managers who have responsibility for maintaining healthy and safe work and operating environment.

DATE/VENUE:	LAGOS	ABUJA	P/H
	Aug. 2 - 6	Nov. 29 - Dec. 3	May. 3 - 7
	Oct. 25 - 29		

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00



PURCHASING AND SUPPLY MANAGEMENT

Supply Chain is one of the core business functions that facilitates acceptable organisational effectiveness and value for money. On this premise therefore, its sound management is very desirable in order to improve and sustain such gains.

Content

- Overview of Purchasing and Supply Management
- Tendering and Bidding Management
- Lean Manufacturing Concept
- Suppliers and Service Providers Management
- Cost and Price Administration
- Logistics Support to Purchasing and Supply Relationship Management
- Globalisation and Supply Chain Management

Who Should Attend

Supply Chain, Purchasing, Buying, Contract, Project and Production Managers as well as other managers and Executives that have responsibilities for Procurement Management.

DATE/VENUE:	LAGOS	ABUJA	ENUGU	P/H
	Aug. 9 - 13	Nov. 22 - 26	Apr. 19 - 23	Nov. 15 - 19
	Nov. 1 - 5			

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00

OPERATIONS MANAGEMENT COURSES

TECHNICAL REPORT WRITING AND COMMUNICATION SKILLS

Good writing and presentation of technical reports help in making informed decisions which promote organizational success and prosperity. This course therefore is intended to equip the participants with modern skills and approaches for impactful technical report writing and presentation.

Content

- Data Collection and Analysis
- Project Report Writing Process
- Structure and Content of Production Reports
- Structure and Contents of Laboratory Reports
- Human Factors in Report Writing
- Presentation of Reports
- IT Aided Report Writing

Who Should Attend

Works Superintendents, Supervisors, Foremen, and all other Technical officers in Production, engineering, construction, projects, Laboratory and R & D Departments, etc.

DATE/VENUE:	LAGOS	KANO	BENIN	GOMBE	ABUJA
	Aug. 16 - 20	May 17 - 21	Sept. 6 - 10	Apr. 26 - 30	Dec. 6 - 10
	Nov. 8 - 12				

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00



MAINTENANCE MANAGEMENT BEST PRACTICE

The cost of acquisition of Plants and Machinery generally run into millions of Naira and sometimes billions. Thus, there are compelling financial reasons for organizations to achieve competitive advantage from investments in plants and machinery. In order to achieve this, as well as value of money and optimal plant utilizations, efficient and effective maintenance management cannot be compromised.

Content

- Maintenance Management Overview
- Maintenance Resources Planning and Control
- Design and Preparation of Maintenance Processes
- Planned Maintenance Scheme
- Total Productive Maintenance
- Measuring and Evaluating Maintenance Effectiveness
- Maintenance Budgeting and Budgetary Control

Who Should Attend

Managers responsible for manufacturing. Construction, communication, selection and maintenance of Buildings, Plants and Machineries in their organizations.

DATE/VENUE:	LAGOS	BENIN	KANO	ABUJA
	Aug. 23 - 27	July 5 - 9	Oct. 11 - 15	Dec. 13 - 17
	Nov. 22 - 26			

DURATION:	- 5 Days
FEE: Members	- 85,000.00
Non Members	- 90,000.00